



Seminar Leader Catalogue – Effective January 2017

1. Amenities

Office opens daily 6am to 8pm at Abasan (mountain), 7am to 9pm at Pantai (beach)
Languages spoken are English and Bahasa Indonesia
Facsimiles can be sent and received (Pantai only)
Limited internet available (Abasan), WiFi Hotspot available (Pantai)
International phone calls available
Masks, snorkels and flippers are available on donation to the Fishermen's Collective
Bathing shoes and walking shoes advisable
Daily shuttles are provided between Pantai (beach) and Abasan (mountain)

2. Accommodation & Meals

Single, double or twin occupancy; extra bed available
Breakfast, half-board, full-board or a la carte; charged separately
Breakfast Buffet from 8.00 – 10.30 am
Lunch Buffet from 13.00 – 14.30
Dinner Buffet from 19.00 – 21.00
Times can be modified in agreement with the group leader.

Price is inclusive of:

Taxes and charges, daily room service, pure cotton bed sheets and towels
Drinking water, tea, Balinese coffee, teatime snacks and fresh fruit

3. Group Reduction and Conditions

For every 10 paying guests on Pantai, we offer free room & board for the 11th person
For every 6 paying guests on Abasan, we offer free room & board for the 7th person

Minimum group numbers are 10 persons (Pantai) & 6 persons (Abasan) plus Group Leader.

During **Low Season only** (from Jan 10 – Feb 28 and Nov 01- Dec 10):
The Group Booking room rate is 10% percent less than our published room rate,
on condition that all bills for room and meals are paid by the Seminar Leader.

NON COMMISSIONABLE for group leader or group/event organiser.

4. Seminar room

A choice of several places depending on the group size and location:

- a) Diamond Seminar House 140 m2 located on Pantai
- b) Mountain Lotus Seminar Room 88 m2 located on Abasan

Diamond Seminar House is free of charge for groups of ten or more on Pantai
Mountain Lotus Seminar Room is free of charge for groups of six or more on Abasan
Otherwise, the Seminar Rooms are charged at IDR 1.000.000/day per room.



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5. Airport Transfer & Transport

Car and chauffeur can be booked 24 hours in advance to any destination in Bali

We offer Airport transfer for IDR 760.000/vehicle/way for maximum 5 persons without any luggage. Luggage Car IDR 560.000/vehicle/way (Please pay cash directly to the driver)

Please state your transport requirements on the booking enquiry form

(NB. price is subject to change without notice for transport prices)

NOTE: Indonesia requires at least six months validity remaining on passports for visitors entering the country

6. Additional agreements

Special agreements must be confirmed in writing

7. Payment

All Gaia-Oasis rates are confirmed in Rupiah. We will provide an equivalent total amount payable in Euro or AUD which can be paid into our German or Australian Bank Accounts prior to arrival in Indonesia.

Any outstanding amounts must be paid in Rupiah upon arrival at our properties, in keeping with Bank of Indonesia regulations, based on the exchange rate used by the resort, and are subject to exchange rate fluctuations.

Deposits and payments should be sent to one of the following accounts:

PT Gaia-Oasis * for payment in Indonesian Rupiah *

Bank Central Asia (BCA), Singaraja Bali, Indonesia,

Account number: 827 0240 799

SWIFT Code CENA IDJA

Sabine Debes * for payment in Euro*

Postbank Hamburg

Account number: 222 191 200

Banknumber (BLZ): 200 100 20

IBAN No. DE 61 2001 0020 0222 1912 00

SWIFT (BIC)Code PBNKDEFF

"Account held in trust for PT Gaia-Oasis"

M.A Taylor * for payment in Australian Dollars*

Bank : UNITY BANK

Address : PO Box K237, Haymarket , NSW 1240

Account No : 900048340

BSB Code : 882-000

"Account held in trust for PT Gaia-Oasis"



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PayPal * To pay via credit card
<http://www.gaia-oasis.com/payment/>

Transferwise * To pay via bank transfer
<https://transferwise.com/>

All bank correspondence, credit card, foreign currency charges and exchange rate differences shall be borne by client.

PayPal charges 3.9% plus another 2.5% on currency conversions.

Transferwise charges $\pm 1.5\%$ for transfers to Indonesia. It is generally cheaper if you transfer direct to our bank; however if you have multi-currency conversions (eg USD to Euro or IDR), Transferwise or PayPal may be cheaper. Please check with your bank to determine what is best for you. Please state invoice or reference number to ensure your payment is allocated to the correct booking.

8. ADDITIONAL CONDITIONS

All special or added agreements need a written confirmation.

9. Terms of Business

Please read our Deposit, Cancellation, and Liability sections carefully :

DEPOSITS

1. Deposit of 35% of total room costs will confirm and guarantee your booking.
2. 3 months prior to arrival date a second deposit of 15% of total costs of room nights will be required.
3. One month prior to arrival date full payment will be required.

CANCELLATIONS

1. Up to 6 months prior to arrival date; full deposit is refunded (minus 100 euro admin fee).
2. Less than 6 months prior to arrival date : deposit is NONREFUNDABLE
3. Cancellation notification has to be written by email or facsimile.
4. If you reduce the number of rooms from the original booking 30 days prior to arrival date, then full room rates for nights booked will apply.
5. You are free to reduce the duration of the seminar up to 6 months prior to seminar start at no penalty

Once your booking information and your Deposit is received, your reservation is guaranteed.



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GROUP LEADER LIABILITY

1. Seminar leaders conducting seminars at Gaia Oasis must sign a statement that they are fully responsible for any matters that arise during and as a result of their seminar. They release Gaia Oasis from any liability for the seminar.
2. Gaia-Oasis recommends that seminar leaders get their participants to sign a waiver of liability, to identify any participants with special needs (e.g. psychiatric history, medical conditions, special medication or treatment).
3. Management and group leaders agree to work together during the seminar.
4. The List of participant with Flight details, and the Seminar Run Down will be sent latest one month prior to arrival date to ensure our better preparation.
5. Management have the right to stop the seminar should anything happen that could threaten staff or guests, especially where there is a risk of physical harm to the guest themselves, staff or other guests.
6. In the event of damage to property caused by Group Leaders or any of their participants in the course of the seminar, the group leader is liable.

SUBSTITUTION OF SERVICES

Gaia-Oasis P.T. is obligated to provide the reserved accommodation and seminar rooms in good order and condition. A satisfactory replacement must be offered to the client at the same price, if Gaia-Oasis is unable to provide the booked rooms. In case of circumstances beyond Gaia-Oasis P.T.'s control, which lead to unsatisfactory or non-existent services, both parties may cancel the contract. As such, Gaia-Oasis cannot be held liable for any damages.

We respectfully ask that you read ALL of this Booking Policy Document before signing below:

I agree, understand and accept all conditions for the above Group Booking Policy

Date,

Name

Thank you for choosing Gaia-Oasis for your seminar

We look forward to welcoming you